



**SCOUTS AUSTRALIA (NSW)
SYDNEY NORTH REGION ROVER COUNCIL**



IN-SERVICE TRAINING REQUIREMENTS

The choice of Crew for in-service training should first be discussed with your Personal Leader Adviser (this is usually the Regional Commissioner - Rovers), who will also provide you with worksheets detailing the listed Assessment Tasks. As each requirement is completed, the details and date should be recorded on an L10 "Rover In-Service Training Completion" form.

1. Over a period of at least 4 weeks, undertake the following with another Crew and complete Assessment Tasks 3.21 and 3.23A:

- attend a business meeting
- attend at least 3 regular meetings (not including business meeting)
- *take part in activities and discuss how the Crew approaches programming, service, training, fundraising and the Award Scheme*
- plan and run an activity
- if possible, attend a Crew in Council (this could be the same as a business meeting), Crew Executive meeting, or invested Rovers meeting
- if possible, attend an investiture, going-up ceremony, and/or booting

2. With your own Crew:

- attend a business meeting and complete Assessment Tasks 3.13 and 3.26.

3. In addition:

- visit a Venturer Scout Unit
- attend a Region Rover Council meeting & complete Assessment Tasks 3.14 and 3.15
- become familiar with the Sydney North Region Rover Council Constitution
- evaluate a Program or Agenda you were involved in designing, delivering and reviewing (keep a copy), either with your own Crew, another Crew or an RRC meeting and complete Assessment Task 3.24
- become familiar with the material outlined on the attached Bridging Activities sheets, and discuss this with your Personal Leader Adviser

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BRIDGING ACTIVITIES

Note: Information to assist you in the tasks below may be found in the following publications:

- *Introducing Scouting* – available from The Scout Shop online - www.scoutshop.com.au
- NSW Branch *Organisation & Information Handbook* - available online at www.nsw.scouts.com.au under “Members Services” -> “Policies & Resources”
- *Policy & Rules* - available from resource.scouts.com.au
- *Australian Rover Handbook* - available online at www.rovers.com.au
- *Sydney North Region Rover Council Constitution* - available online at www.sydneynorthscouts.com/rovers under “Rover Resources”
- other youth section handbooks

1. SECTION ADMINISTRATION & FORMS

- a) View and discuss the following forms and documents:
 - Application for Rover Scout Membership (YA1)
 - Application for Crew Leader Appointment (YA2)
 - Youth Member Transfer Certificate (Y2)
 - Application for Adult Membership (A1)
 - Application for Transfer of Adult Appointment (A3)
 - Notification of Leader Resignation (A4)
 - Application for Dual Adult Appointment (A13)
 - Application for ScoutLink Responsible Appointment (A14)
 - Activity Notification Form (E1)
 - Incident/Accident/Near Miss Report Form (HS-5)
 - Application to Participate in an Adult Training Course (L1)
 - Application for the Presentation of the Baden-Powell Scout Award (F4)
 - Certificate of Authority to Fundraise
- b) Discuss the Leader's responsibility for use of forms and documents listed in a).
- c) Discuss indemnity and insurance provisions applicable to Rovers, Leaders and Youth members.
- d) Discuss the publications and resources relevant to the Rover section:
 - Australian Rover Handbooks
 - *Rovering to Success*
 - Ceremonies Book
 - Policy & Rules (P&R)
 - NSW Organisation & Information Handbook
 - Program books (eg. *500 Ideas for Venturers & Rovers*, *Rover Fun Guide*)
 - Newsletters/magazines (eg. *Compass*, *Australian Scout*)
 - Websites, social media and e-mail bulletins/mailling lists (eg. Region, State, NRC)

- e) Discuss the age range and minimum numbers policies for the Rover section.

2. INDUCTION TRAINING OF NEW MEMBERS

- a) Discuss the key features of how Scouting provides a continuous training program from Joey Scouts through to the Rover section.
- b) Discuss the induction training required for a new member to the Rover section.
- c) Discuss the Venturer/Rover Link Badge, and your responsibility.
- d) Discuss how the planning of advancement is carried out. (eg. at Group Council)
- e) Discuss how the Crew can encourage advancement from its feeder Venturer Units.

3. UNIFORM, CEREMONIES, POLICIES & PRACTICES

- a) Discuss the importance of the uniform for Leaders and Youth members.
- b) Describe correctly what uniform is worn, including correct positioning of badges etc.
- c) Demonstrate and discuss the background history of the Scout Salute, Scout Sign, and Left Handshake, and when they are used.
- d) Correctly demonstrate the folding and breaking of the Australian flag, and discuss the use of the flag on parades.
- e) Discuss the opening and closing ceremonies.
- f) Discuss investiture and advancement ceremonies.
- g) Discuss the State, NRC, SRC and RRC policies on smoking, alcohol and drugs.
- h) Discuss the Code of Conduct for Adults in Scouting.
- i) Prepare a list of terms and abbreviations used within Scouting, eg. CrL, DC, Mindari etc.

4. SCOUTING HISTORY & ITS IMPLICATIONS

- a) Discuss why it is important to have knowledge of the background of Scouting, from its inception through to the present day.

5. PERSONAL DEVELOPMENT

- a) Commence a resource list of people, locations, and publications that can assist you in running programs and activities.